San Miguel County Local Registrar
305 West Colorado for Walk-In and Courier Applications
PO Box 548 For Mail Applications
Telluride, CO 81435-0548
(970) 728-3954
www.sanmiguelcounty.org

For Office Use Only			
ID	____	Cash	____
ISS	____	CK	____
		CC	____
		Other	____
SF#	____-____		

Application for Certified Copy of Birth Certificate

Colorado has birth records for the entire state since 1910. Certified copies of certificates are also available from county offices (see reverse side).

Requestor Information

Print name of person making request	First	Middle	Last	Reason for request:
Mailing Address	City	State	Zip	Daytime Phone ( )
Physical Address	City	State	Zip	Alt Phone Number ( )

Pursuant to Colorado Revised Statutes, 1982, 25-2-118 and as defined by Colorado Board of Health Rules and Regulations, applicant must have a direct and tangible interest in the record requested. The penalties for obtaining a record under false pretenses include a fine of not more than $1,000.00, or imprisonment in the county jail for not more than one year or both such fine and imprisonment (CRS 25-2-118)

PLEASE RETURN YOUR REQUEST WITH A PHOTOCOPY OF YOUR DRIVER'S LICENSE, STATE ID OR PASSPORT.
(To review the full list of primary and secondary identification, please visit www.cdphe.state.co.us/certs)

By signing below, I have read and understood that there are penalties for obtaining a record under false pretenses.	Relationship to Registrant (person named on certificate) **see reverse side* *Please submit proof of relationship*	Today's date

Registrant Information

Information about person whose birth certificate is being requested — please type or print.
If adopted, provide adoptive information and see special service on other side.

Full Name at Birth	First		Middle	Last
Date of Birth	Month	Day	Year — — — —	Is this Person Deceased? ❒Yes ❒No If yes, date: ____/____/_____ State Where Death Occurred: _____ *Please provide certified copy of death certificate*
Place of Birth	City		County	State **Colorado ONLY**
Full Name of Father	First		Middle	Last
Full Name of Mother	First		Middle	Maiden Last Name (name prior to first marriage)

❒ Check here if you are requesting a certificate of stillbirth

Ways to Order

SAN MIGUEL COUNTY OFFICES – NO CREDIT CARDS
Apply in person at 305 W. Colorado, Telluride for same day service.
Office hours are from 8:30 a.m. to 4:15 p.m., Monday – Friday
Mail in Application to P.O. Box 548, Telluride, CO 81435-0548
Send a check or money order payable: San Miguel County Clerk.
DO NOT SEND CASH.
Certificate(s) mailed within (3) business days of receipt of all required **documentation.**

STATE OF COLORADO OFFICES–Credit Cards are accepted.
Order certificates online at: www.cdphe.state.co.us/certs
Certificates are mailed 2-3 days after receipt of all required documentation.
Fax your application within * continental U.S.: 1-800-423-1108.
Outside * continental U.S. Fax to: 1-303-691-9307.
Certificate(s) mailed at the end of five business days upon receipt of all required documentation.
** $9.00 Convenience fee will be added to on-line or fax orders.

Credit Card Orders**

Card Type: ❒ Visa ❒ Mastercard ❒ Discover ❒ American Express

Cardholder Name: _____

Card Number: |__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|__|

Exp. Date: ____/_____

**$9.00 convenience charge to be added.

Charges

Cost of certificates:

$17.75 for 1st copy (**or search when no record found**)	$____
$10 for each additional copy of same record ordered at same time	$____
$9 credit card convenience charge (walk-ins excluded)	$____
$50 for each heirloom copy	$____

Please check one:

❒ Regular mail ($0.00 - no additional charge for regular mail)	
❒ UPS – within continental U.S. ($20.00)	$____
❒ Express Mail – within continental U.S. ($18.30)	
Total	$____

____ Number of standard copies
____ Number of heirloom copies
____ Total copies ordered

*Certified copies of birth certificates may be issued to:

Please note that proof of relationship is required: (e.g. marriage certificates, birth certificates, court orders)

- The registrant (person named on the certificate)
- Parents
- Grandparents and Great grandparents
- Stepparents
- Siblings
- Spouse
- Adult children or grandchildren of the registrant
- Stepchildren
- Legal guardian
- Legal representatives of any of the above must present proof of client relationship
- Consular Corps
- Genealogists representing family members with appropriate credentials

Certified copies of certificates are available in the county where birth occurred. The following county offices can issue certified copies for birth occurring anywhere in Colorado for birth years 1910 to present.

COUNTY OFFICES:

Alamosa County Registrar
Courthouse
402 Edison Avenue
P.O. Box 630
Alamosa, CO 81101
719-589-6681
Fax: 719-589-6118
dheiman@alamosacounty.org

Archuleta County
San Juan Basin Health Department
P.O. Box 597
Pagosa Springs, CO 801147
970-264-4640

Baca County
Office of the Treasurer
741 Main Street
Springfield, CO 81073
719-523-4302

Bent County Nursing Service
701 Park Avenue
Las Animas, CO 81054
719-456-6042
Fax: 719-456-0518
dlucero@bcns.net

Boulder County Public Health
3450 Broadway
Boulder, CO 80304
303-441-1100 Fax: 303-440-3984

Boulder County Public Health
529 Coffman, Suite 200
Longmont, CO 80501
303-678-6166 Fax: 303-678-6163

Broomfield Department of Health and Human Services
6 Garden Center
Broomfield, CO 80020
720-887-2270
Fax: 303-469-2110

Broomfield Central Records Office
One Des Combes Dr
Broomfield, CO 80020
720-887-2270

Chaffee County
City of Salida
448 E. 1st Street, Ste. 112
Salida, CO 81201

Cheyenne County
Cheyenne County Public Health
560 W. 6 N.
PO Box 38
Cheyenne Wells, CO 80810
719-767-5616
Fax: 719-767-8747

Crowley County Local Registrar
603 Main, Ste 2
Ordway, CO. 81063
719-267-5222
Fax: 719-267-3114

Delta County Registrar
Office of the Clerk and Recorder
501 Palmer St. Ste. 211
Delta, CO 81416-1798
970-874-2150

Denver Vital Records
605 Bannock Street
Denver, CO 80204-4507
303-602-3660
Fax: 303-602-3665

Eagle County Health and Human Services
P.O. Box 660
551 Broadway
Eagle, CO 81631
970-328-8840

Elbert County
33817 Blue Bird Lane
Elizabeth, CO 80107
303-646-4127
Fax: 303-646-0446

El Paso County Health Department
305 South Union Boulevard
Colorado Springs, CO 80910-3123
719-575-8492
Fax: 719-575-8493

Fremont County Local Registrar
Mr. Ray Woodard
611 Main Street
P.O. Box 872
Canon City, CO 81215-0872
719-275-1556
Fax: 719-276-5123
rdwoodard1@yahoo.com

Garfield County
109 8th Street Suite 200
Glenwood Springs, CO 81601
970-945-2377 x1950

Grand County Courthouse
308 Byers Ave. P.O. Box 120
Hot Sulphur Springs, CO 80451
970-725-3347 ext.110
Fax: 970-725-0100

Gunnison County Registrar
Dept. of Public Health
225 North Pine St. Ste. E
Gunnison, CO 81230
970-641-0209

Jefferson County Vital Records
Dakota Building
800 Jefferson County Parkway, Suite 1300
Golden, CO 80401
303-271-6450
Fax: 303-271-6451

Kit Carson County
251 16th Street
Burlington, CO 80807
719-346-5950

La Plata County
San Juan Basin Health Dept
281 Sawyer Dr., Suite 300
Durango, CO 81303
970-247-5702
Fax: 970-247-9126

Lake County
115 E 5th Street
PO Box 24
Leadville, CO 80461
719-486-0708

Larimer County Health Department
1525 Blue Spruce Drive
Fort Collins, CO 80524
970-498-6710
Fax: 970-498-6715

Las Animas County Health Dept.
412 Benedicta Ave.
Trinidad, CO 81082-2095
719-846-2213

Logan County
Northeast Colorado Health Department
700 Columbine
Sterling, CO 80751-0316
970-522-3741
Fax: 970-522-1412

Mesa County Health Department
510 29½ Rd
PO Box 20000
Grand Junction, CO 81502-5033
970-248-6900
Fax: 970-248-6972
Karen.Armstrong@mesacounty.us

Moffat County Northwest Colorado Visiting Nurses Association
745 Russell St.
Craig, CO 81625
9708248233

Montezuma Couny Clerk & Recorder
109 West Main, Room 108
Cortez, CO 81321
970-565-3728
Fax: 970-564-0215

Montrose County Clerk & Recorder
320 S. 1st Street, Room 101
P.O. Box 1289
Montrose, CO 81402
970-249-3362

Morgan County
Northeast Colorado Health Department
228 W. Railroad
Fort Morgan, CO 80701
970-867-4918
Fax: 970-867-0878

Otero County Health Department
13 West Third Street, Room 111
La Junta, CO 81050
Phone 719/383-3040,
FAX 719/383-3060

Park County Clerk and Recorder
501 Main Street P.O. Box 220
Fairplay, CO 80440
phone 719.836.4333
fax 719.836.4348
email: pcclerk@amigo.net

Prowers County Nursing Service
1001 S. Main St P.O. Box 336
Lamar CO 81052
719-336-2606
Fax: 719-336-2985

Pueblo County Health Department
101 W. 9th St.
Pueblo, CO 81003
719-583-4300 (press 4)

Rio Grande County
Office of the Clerk and Recorder
965 6th Street, PO Box 160
Del Norte, CO 81132
719 -657-3334

Routt County Northwest Colorado Visiting Nurses Assn.
940 Central Park Drive Suite 101
Steamboat Springs, CO 80487
9708791632

San Miguel County Clerk and Recorder
305 West Colorado
PO Box 548
Telluride, CO 81435-0548
(970) 728-3954

Sedgwick County
Sedgwick County Treasurer
315 Cedar, Suite 210
Julesburg, CO 80737
970-474-3473
Fax: 970-474-0954

Summit County Clerk & Recorder
P.O. Box 1538
Breckenridge, CO 80424
970-453-3475
Fax: 970-453-3540

Teller County Clerk & Recorder
101 W. Bennett Ave.
P.O. Box 1010
Cripple Creek, CO 80813
719-689-2951
Fax: 719-686-8030

Tri County Health Department
(Adams, Arapahoe and Douglas County)
6162 S. Willow Dr. Suite 100
Greenwood Village CO 80111
303-220-9200
Fax: 303-221-2906

Washington County NE Colorado Health Dept.
150 Ash St.
Akron, CO 80720
970-345-6562
Fax: 970-345-6561

Weld County Health Department
1555 N. 17th Avenue
Greeley, CO 80631
970-304-6410
Fax: 970-304-6412

Weld County Health Department
4209 WCR 24½
Longmont, CO 80504
720-652-4240 ext 8842

Yuma County
910 South Main
Yuma, CO 80759
970-848-3878
Fax: 970-848-5101

Yuma County- Wray
245 West 4th St
Wray, CO 80758
970-332-4431
Fax: 970-332-0691

OPTION AVAILABLE FOR ADOPTIONS:

Sign below only if you wish "ISSUED PURSUANT TO ADOPTION" to appear on *your* certified copy of the birth certificate. Only an adoptive parent or adopted person is eligible for this special service effective August 8, 2002.

Number of copies without "issued pursuant to adoption" requested: _____
Number of copies with "issued pursuant to adoption" requested: _____

_____
Signature of :
☐ adopted person ☐ adoptive parent
(relationship to registrant; check one)