

SAN MIGUEL COUNTY
SENIOR CITIZEN AND DISABLED PROPERTY TAX WORK OFF PROGRAM
APPLICATION FOR EMPLOYMENT

P.O. Box 1170, 333 W. Colorado Avenue, Telluride, CO 81435
Phone: (970) 728-3844 Fax: (970) 728-3718 Email: hr@sanmiguelcounty.org

An Equal Opportunity Employer San Miguel County does not discriminate on the basis of race, color, religion, national origin, sex, age, disability, or any other status protected by law or regulation. It is our intention that all qualified applicants be given equal opportunity and that selection decisions be based on job-related factors.

The San Miguel County Commissioners have authorized continuing the Property Tax Work-Off Program

GENERAL

Answer each question fully and accurately. No action can be taken on this application until you have answered all questions. Use blank paper if you do not have enough room on this application. **PLEASE PRINT**, except for signature at the end of application. In reading and answering the following questions, be aware that none of the questions are intended to imply illegal preferences or discrimination based upon non-job-related information.

Wages and Payment

Hired applicants will receive a rate of pay equal to the Federal minimum wage rate of \$7.25 per hour for the lesser of a maximum of 100 hours (dependant on whether or not work is available) or the amount of County property taxes owed. San Miguel County will attempt to place tax work-off applicants in temporary jobs according to skills and the date of application. This application is no guarantee of employment.

Today's Date _____

HOW DID YOU HEAR ABOUT THE PROPERTY TAX WORK OFF PROGRAM)?

website _____ newspaper _____ friend _____ other _____

Are you seeking: Temporary Full-time Temporary Part-time employment?

When could you start work? _____

Last Name First Name Middle Name Telephone Number

Present Street Address City State Zip Code

Are you a Senior Citizen, 60 years of age or older?..... Yes No
(If you are hired, you may be required to submit proof of age.)

Are you a disabled for purposes of receiving Social Security Disability Income or Supplemental Security Disability Income?..... Yes No
(If you are hired, you may be required to submit proof of disability.)

County Tax Due \$_____ Please attached a copy of your property tax notice.

If hired, can you furnish proof you are legally eligible to work in the U.S.?..... Yes No

SKILLS

Former or current occupation: _____

Special Skills/Interest: _____

Do you have skills in any of the following areas?

- | | | |
|---|---|--|
| <input type="checkbox"/> Clerical | <input type="checkbox"/> Accounting/Bookkeeping | <input type="checkbox"/> Computers |
| <input type="checkbox"/> Filing | <input type="checkbox"/> Data Entry | <input type="checkbox"/> Microsoft Outlook |
| <input type="checkbox"/> Receptionist | <input type="checkbox"/> Scanning | <input type="checkbox"/> Microsoft Word |
| <input type="checkbox"/> Archiving | <input type="checkbox"/> Shredding | <input type="checkbox"/> Microsoft Excel |
| <input type="checkbox"/> Election Judge | <input type="checkbox"/> Ground Maintenance –
Weed control, pruning and planting | |

At which location do you prefer to work? Telluride Norwood No preference

Are you available to work on: Weekdays Weekends No preference

Do you prefer working: Indoors Outdoors No preference

Are you bilingual? Yes No What languages? _____

Other information: _____

PLEASE READ EACH STATEMENT CAREFULLY BEFORE SIGNING

I certify that all information provided in this employment application is true and complete. I understand that any false information or omission may disqualify me from further consideration for employment and may result in my dismissal if discovered at a later date.

I understand that if I am extended an offer of employment it may be conditioned upon my successfully passing a complete pre-employment background check. I consent to the release of any or all medical and criminal information as may be deemed necessary to judge my capability to do the work for which I am applying.

I UNDERSTAND THAT THIS APPLICATION, VERBAL STATEMENTS BY MANAGEMENT, OR SUBSEQUENT EMPLOYMENT DOES NOT CREATE AN EXPRESS OR IMPLIED CONTRACT OF EMPLOYMENT NOR GUARANTEE EMPLOYMENT FOR ANY DEFINITE PERIOD OF TIME. ONLY THE BOARD OF COUNTY COMMISSIONERS (“BOARD”) OR THE COUNTY ADMINISTRATOR HAS THE AUTHORITY TO ENTER INTO AN AGREEMENT OF EMPLOYMENT FOR ANY SPECIFIED PERIOD AND SUCH AGREEMENT MUST BE IN WRITING, SIGNED BY THE BOARD OR COUNTY ADMINISTRATOR AND THE EMPLOYEE.

I have read, understand, and by my signature consent to these statements.

Signature: _____

Date: _____

This application for employment will remain active for a limited time. Ask the organization’s representative for details.